



"Paralegals: Evolving and Advancing"

Missouri Paralegal Association Seminar

Friday, June 26, 2015

The Westin St. Louis • St. Louis, MO

2015 Annual Seminar Topic Agenda

- | | |
|------------------------|---|
| 8:00 – 8:30 a.m. | Registration |
| 8:30 – 10:00 a.m. | Ethics Presentation - <i>Speaker: Dori DeCook</i> |
| 10:00 – 10:15 a.m. | 15 minute break |
| 10:15 – 11:45 a.m. | Breakout Session |
| | Track 1 Time for Trial – Am I Prepared? - <i>Speaker: Jennifer Hansen</i> |
| | Track 2 Finding Corporate Information You can Use - <i>Speaker: Allen Mihecoby</i> |
| 11:45 a.m. – 1:00 p.m. | Lunch |
| 1:15 – 2:45 p.m. | Breakout Session |
| | Track 1 Advanced E-Discovery Strategies for Paralegals - <i>Speaker: Mandy Chapman</i> |
| | Track 2 New Trends & Developments in Family Law - <i>Speaker: Cynthia Kramer</i> |
| 2:45 – 3:00 p.m. | 15 minute break |
| 3:00 – 4:30 p.m. | Evolution of the Paralegal Profession - <i>Speaker: Suzanne Kissock</i> |
| 4:30 p.m. | Closing Remarks - <i>Door prizes/certificates of attendance</i> |
| | <i>Adjournment</i> |

MOBAR CLE:
6.6 credit hours - general
1.8 credit hours - ethics

NFPA CLE
credit pending

(Please list your track choices for both a.m. and p.m. sessions on the Registration Form - last page)

This seminar is designed for paralegals, attorneys and other legal professionals.

2015 Venue...



THE WESTIN
ST. LOUIS

The Westin St. Louis

811 Spruce, St. Louis 63102

314-621-2000

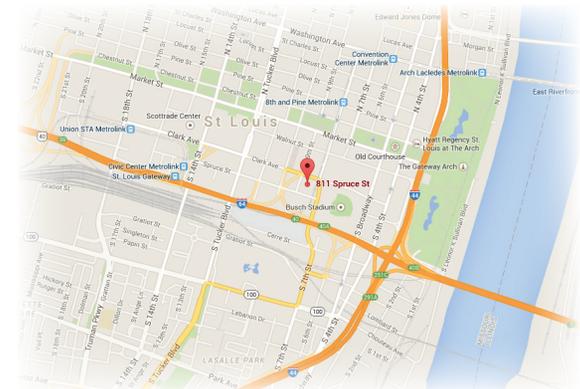


Room rates:

Deluxe Rooms - \$159

Reservations are due by June 4 for the group rate.

In the heart of downtown, next to Busch Stadium.





MORNING SESSION:

**Ethics
Presentation**

Dori DeCook
Office of Chief Disciplinary Counsel
Jefferson City, MO

Dori graduated from William Woods University in 1994 with a B.S. degree in Legal Studies and a minor in Sociology. She did her internship with the Missouri Public Service Commission (PSC) in 1993. Upon graduation, Dori was hired as a Paralegal by the PSC. She has been employed as a Paralegal Investigator at the Office of Chief Disciplinary Counsel since March of 1997. The Office of Chief Disciplinary Counsel is an agency of the Missouri Supreme Court and is responsible for investigating allegations of misconduct by lawyers, prosecuting cases where a lawyer's misconduct poses a threat to the public or the integrity of the legal profession, and maintaining current records of disciplinary information for lawyers licensed to practice in Missouri.

In the past, she has served as the President of the Mid Missouri Paralegal Association (MMPA). Dori has proudly served on the Board for the Missouri Paralegal Association (MPA) and is also a past president.

2015 MPA SEMINAR SPONSORS:

AAA Process Service, Inc.

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TRACK 1 | Morning Session



**Time for Trial –
Am I Prepared?**

Jennifer Hansen
Rosewood Care Centers
St. Louis, MO

When going to trial, it's all about survival. Learn new tips and techniques to get through the ordeal. Learn from a litigation attorney what is most helpful and how to get yourself prepared.

- Review court rules and practices you need to know about
- Assist with jury selection
- Anticipate the needs to your attorney
- Work with opposing counsel, court staff and the Judge
- Prepare documents and lists

You will also have the opportunity to ask questions and get the answers you need to be prepared for and survive your next trial.

Jennifer Collins Hansen is an attorney handling litigation for Rosewood Care Centers. Ms. Hansen regularly speaks to attorneys and other professionals regarding legal ethics and compliance. She has published numerous articles on legal issues ranging from amnesty for death row inmates to affordable housing.

Ms. Hansen completed her undergraduate degree in English Literature from Missouri State University in 1998 before moving to Washington, DC to work as a press secretary for Linda Chavez, nominee for Secretary of Labor. She returned to St. Louis and received her law degree from Saint Louis University in 2004.

Ms. Hansen was previously a litigator at a large St. Louis firm. She lives in Brentwood, Missouri, with her husband and son.



TRACK 2 | Morning Session



**Finding Corporate
Information
You can Use**

Allen Mihecoby
Kimberly-Clark Corporation
Dallas, TX

This presentation will provide attendees with a brief review of the various forms of transacting business, including the sole proprietorship, general partnerships, limited partnerships, non-profit corporations and the publicly-traded corporation. Special emphasis will be placed on the paper trail used to create each of the business entities and how paralegals may follow the trail to uncover pertinent facts.

Tips and tricks for conducting ethical internet research, as well as how to assess the validity of information will be discussed.

Allen Mihecoby, CLAS, RP, is a Senior Paralegal with Kimberly-Clark Corporation in Dallas, Texas. He assists with SEC reporting, corporate governance, strategic transactions and compliance.

Allen has 20 years of experience in corporate, securities, intellectual property, real estate and commercial litigation. He is pursuing a Master of Jurisprudence degree with a concentration in Business Law at Loyola University of Chicago.

Mr. Mihecoby received his BA in Political Science at the University of Texas-Arlington. In 1997, he earned an ABA-approved paralegal certificate from Southeastern Paralegal Institute in Dallas, Texas. He became a PACE Registered Paralegal in 2002; and earned the CLAS credential (Business & Corporate Law) in 2005. Allen currently serves as NFPA's Chair of the Region Directors and Region Director for Region II, the area covering the Mid-west and Canada.



TRACK 1 | Afternoon Session



Advanced E-Discovery Strategies for Paralegals

Mandy Chapman
Brown & James, P.C.
St. Louis, MO

This course will include Addressing ESI with clients including preservation and litigation holds, data mapping, ESI coordinator, potential consequences of mishandling; Social Media archiving and compliance; Tricks of the Trade; E-Discovery Ethics and Pitfalls including UPL (discovery process), protecting privileged information during discovery and handling inadvertent disclosure of confidential material and encryption plus much more!

Amanda (Mandy) Chapman is a litigation paralegal at the law firm of Brown & James, P.C. in downtown St. Louis. She handles insurance defense matters, including personal injury, class action, construction defects, municipal law, malpractice (dental and medical), and breach of contract.

Prior to Brown and James, Amanda gained experience at a hospital in wrongful death, medical malpractice and general liability claims.

Ms. Chapman has written internal training manuals, template forms and policies for several firms. She obtained her B.S. in History, Social Studies and Secondary Education from Missouri Valley College and her paralegal certification through Adams State College.

In 2011, Ms. Chapman obtained national certification as a Registered Paralegal through NFPA and has maintained this designation since.



TRACK 2 | Afternoon Session



New Trends and Developments in Family Law

Cynthia Kramer
CK Law Office, LLC
Fulton, MO

This session will explore the variety of representations that occur under the general topic of family law. Family law includes marriage, dissolution, property issues, child custody, paternity, prenuptial agreements, and adoption and other alternatives related to procreation. There are many interesting new developments in the area of family law.

We will use a problem case format to explore the current state of family law in relation to dissolution in Missouri. We will discuss trends and current law in regard to the other topics that are related to family law.

Cynthia Kramer, Fulton, Missouri, has been a practicing attorney for over 30 years. She currently focuses primarily on family law representation in the mid-Missouri area, in addition to some small business and general civil representation and mediation. She has served as a guardian ad litem.

Ms. Kramer holds a BA in English from Oklahoma State University, a JD from the University of Tulsa College of Law and an LL.M. in Dispute Resolution from the University of Missouri-Columbia. She holds licenses to practice law in Oklahoma, Ohio and Missouri.

Ms. Kramer has served as Chief Legal Counsel for the Ohio Bureau of Employment Services; law firm partner, and a Hearing Officer at the Ohio Department of Health. Kramer is a full-time tenured professor of legal studies at William Woods University.



AFTERNOON SESSION: Evolution of the Paralegal Profession

Suzanne Kissock
Missouri Western State University
St. Joseph, MO

Currently there are over 250,000 professionals working as paralegals in the United States. This dynamic and changing field is projected to grow by more than 18% in the next ten years. This presentation will explore the history of the role of the paralegal and consider what the future holds for this important legal professional in America.

Suzanne Kissock is an Associate Professor and the Program Director of the ABA Approved Paralegal Program at Missouri Western State University. In 1993, Ms. Kissock graduated cum laude from St. Louis University with a B.A. degree in Political Science. She then went on to St. Louis University School of Law where she received her Juris Doctorate in 1996. Suzanne practiced law for ten years before accepting her position at Western in 2005.

Ms. Kissock specialized in the areas of criminal law, family law, and juvenile law. In 2004, she was appointed by Governor Carnahan to serve on the Juvenile Justice Advisory Group. Ms. Kissock has served on the Board of Directors for the St. Joseph Chapter of the YWCA, the Ladies Union Benevolent Association, the Northwest Missouri Children's Advocacy Center, and the Buchanan County Social Welfare Board. In 2007 Suzanne received the Jesse Lee Myers award for excellence in teaching. In 2014, she was recognized with the James Scanlon award for outstanding service. Suzanne resides in St. Joseph with her husband Tim, and their two daughters, Mary and Katy.

THURSDAY EVENING, JUNE 25

**Join MPA members for hospitality at the
Clark Street Grill • Westin St. Louis**

5:30 to 7:30 p.m.

**The day-long CLE will kick off Friday morning
with registration and refreshments at 8 a.m.**

2015 MPA Seminar Registration

includes luncheon, programs and course materials

\$155 Members

\$175 Non-Members

\$120 Paralegal Students

\$10 discount for all groups of two or more

(Please check ONE): ___ Member ___ Non-Member ___ Student

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Email: _____

Please indicate your choice of tracks:

Morning: TRACK 1 TRACK 2

Afternoon: TRACK 1 TRACK 2

Special Needs Request: _____

REGISTER TODAY ONLINE at our website - <http://missouriparalegalassoc.org> - **OR ...**

Print this form, fill out the information then enclose a check payable to "Missouri Paralegal Association"

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